

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY MARCH 11TH 2013

5:30 P.M.

Dear Directors:

Enclosed please find the director's report, transaction report and board minutes for the month of February 2013.

If you have any questions or concerns please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association



800-227-5128

Printed Tuesday, February 26, 2013 @ 20:28

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,635,200	100.0%
Water Sold to Customers	880,840	53.9%
Utility Use (fire, flushing)	0	0.0%
Water Lost	754,360	46.1%
Average Use Per Account	3,048	
Accounts Using Water	289	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	7,280.35	0.00	0.00	97.50	655.00	0.00	532.25
Count	326	0	0	325	262	0	322
Rate	22.33	0.00	0.00	0.30	2.50	0.00	1.65

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on February 2013 Bills	11,133.44	327
Credit Balances	-1,853.43	27
Debit Balances	12,986.87	300
Payments	-9,091.43	274
Adjustments	7.50	3
Balance after Payments and Adj	2,049.51	47
Current	-452.58	29
30 to 60 Days Old	280.01	11
60 to 90 Days Old	61.62	3
Over 90 Days Old	2,160.46	4
Penalty Charges	209.71	43
Charges for Services	8,565.10	326
Balance Due	10,824.32	



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MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
JASPER AR 72641

RETURN SERVICE REQUESTED

02/28/13

0000048454



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*** CHECKING *** INT CHRG-STATE & PS
ACCOUNT NUMBER 0000048454
PREVIOUS STATEMENT BALANCE AS OF 01/31/13 23,154.62
PLUS 9 DEPOSITS AND OTHER CREDITS 9,121.68
LESS 28 CHECKS AND OTHER DEBITS 10,300.27
CURRENT STATEMENT BALANCE AS OF 02/28/13 21,976.03
NUMBER OF DAYS IN THIS STATEMENT PERIOD 28

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
4583*	02/01	1,100.00	4596	02/12	75.00
4584	02/01	30.00	4597	02/12	50.00
4587*	02/01	328.50	4598	02/12	632.46
4588	02/12	15.66	4599	02/22	50.00
4589	02/04	40.92	4600	02/19	136.80
4590	02/05	574.00	4601	02/15	200.00
4591	02/11	45.01	4602	02/15	175.00
4592	02/12	29.57	4603	02/19	360.00
4593	02/13	650.00	4604	02/22	1,100.00
4594	02/15	599.00	4605	02/22	30.00
4595	02/12	981.50	4606	02/28	995.46

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
02/07	DEPOSIT		1,720.20
02/08	AC-INTERNET CHARGES-FUNDS XFER	5.00	
02/11	DEPOSIT		29.40
02/11	DEPOSIT		1,671.47
02/20	DEPOSIT		2,825.61
02/25	DEPOSIT		2,045.95
02/25	AC-RITTER COMM-RITTER PMT	33.84	
02/25	AC-RITTER COMM-RITTER PMT	37.38	
02/26	DEPOSIT		98.03
02/26	DEPOSIT		601.96
02/26	AC-CARROLL ELEC-CEC-CASH TRANS	39.58	
02/26	AC-CARROLL ELEC-CEC-CASH TRANS	82.22	
02/26	AC-CARROLL ELEC-CEC-CASH TRANS	1,903.37	
02/27	DEPOSIT		128.21
02/28	INTEREST PAYMENT		.85

*** BALANCE BY DATE ***

01/31	23,154.62	02/01	21,696.12	02/04	21,655.20	02/05	21,081.20
02/07	22,801.40	02/08	22,796.40	02/11	24,452.26	02/12	22,668.07
02/13	22,018.07	02/15	21,044.07	02/19	20,547.27	02/20	23,372.88
02/22	22,192.88	02/25	24,167.61	02/26	22,842.43	02/27	22,970.64
02/28	21,976.03						

PAYER FEDERAL ID NUMBER..... 71-0130170
INTEREST PAID YEAR TO DATE..... 1.72

NOTE: See Reverse Side For Important Information

CK. #	Issued to:	Amount	
4583	Ivan Reynolds	1100.00	contract labor-January
4584	" "	30.00	maintenance
4587	Henard Utility Prod.	328.50	maintenance
4588	Ann Kimes	15.66	Refund meter deposit
4589	Family Dollar	40.92	storage tote/coffee supp
4590	D F & A	574.00	sales tax (January)
4591	Carroll Electric	45.01	surge protector
4592	Walmart	29.57	binders
4593	Nelson Phillips	650.00	backhoe work
4594	D F & A	599.00	sales tax (February)
4595	Karen Edgmon	981.50	contract labor
4596	Karen Edgmon	75.00	rent
4597	Odie Watts	50.00	Secretary expenses
4598	MSVFD	632.46	Fire Dues
4599	Karen Edgmon	50.00	Fire Dept. fees
4600	Arkansas One Call	136.80	dues
4601	Leslie Daniels	200.00	contract labor
4602	Leslie Daniels	175.00	maintenance
4603	LMS Inc.	360.00	maintenance contract
4604	Ivan Reynolds	1100.00	contract labor (February)
4605	Ivan Reynolds	30.00	maintenance
4606	Bob's Do It Best	995.46	sheet metal/well house

Scribe:	Odie J. Watts	
Date:	February 11, 2013	Time: 5:48 PM – 6:20 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
#	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests attended the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order at 5:48 by Calvin Voshell, President. Meeting was conducted at the residence of Barry Shechtman. Thanks Barry and Kay for sharing your beautiful home with the Board and saving us from having to conduct our meeting in the cold fire station.
2. Meeting Minutes	The Meeting minutes from the January 14, 2013 meeting were reviewed and approved. Motion to approve the minutes – Betty Stivers 2 nd by Koby Lee. No Abstentions.
3. Financial and Water	Transaction reports for January 1 through January 31, 2013 were reviewed and approved. The following are the most significant expenditures. A detailed expenditure

Agenda	Main Points, Conclusions/Discussions, Decisions
Association Director's Report	report is on file: ▪ New printer is in service. Karen was reimbursed for the purchase price of \$732.52. ▪ Ordered new "forever" stamped envelopes at a cost of \$1115.20. ▪ Paid Nelson Phillips bill for work performed on line leaks. ▪ Money is slowly being collected on past due accounts. Motion to approve the financial and director's reports – Koby Lee 2nd by Betty Stivers. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the monthly Water Operator's Report. Most significant items in the report are listed below: ▪ Acquired 3 bottles of chlorine which should last until the water system is switched to the Regional Water supply. ▪ Received the new meters and have begun changing them replacing some of the older, less reliable meters. ▪ Repaired water leak under the highway by Gary Fowlers. Placed a valve and observation meter on the Fowler line. ▪ Pulled and collected for the Greenhaw account. ▪ Pulled the meter for Coy Brasel rental trailer. ▪ Collected for the Jr. Kellogg account. ▪ Talked to ESI concerning meter placement and they have two different ideas. One is to place the meter by the new tank and give us the water line from that point which is approximately one and a half miles. The other is to put the meter on Kenny Spencer's property where the original contract called for it to be. There is a conflict with Kenny Spencer but it will be up to the ESI and the Regional Water Authority to resolve the issues.
5. Old Business	▪ Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. See new business. Ivan will continue working on purchasing and installing the observation meters. He plans to install at least 50 more meters in the system to help isolate leaks. 14 meters have been installed to date. The action item was updated as of 3/9/12. The Board approved Ivan to purchase 25 observation setters and related materials and begin installing them ASAP. An additional 25 meters will be purchased and installed at a later date. Material for 25 meters has arrived as of May 14, 2012. Estimate 4 meters per month will be installed. Monthly progress reports will be made to the Board. Ivan Reynolds was absent from the

Agenda	Main Points, Conclusions/Discussions, Decisions
	June, 2012 meeting so no status report was given. No change in status as of 7/9/12. No status change as of 8/13/12. As of 9/12/12 at least one meter has been installed and another is planned soon. No status change as of 10/8/12. No new progress to report as of 11/19/12. No change in status as of 12/10/12. No change in status to record for 12/10/12. As of 2/11/13 status remains as "in work". ▪ Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. This item is in work and as of 9/12/12 there is no significant change in status. As of 11/19/12 the Board requested Ivan to furnish the Board with the number of older meters he intends to replace. Estimate 40 meters will be replaced. Board approved purchase of 50 meters. 40 will be installed and 10 will be maintained in inventory. See above comments under Water Operator's Report. Meters are on order but have not arrived as yet. No change in status to record during the 12/10/12 meeting. As of 2/11/13 the meters have arrived and are being installed as replacements for some of the older meters in the system. Estimate completion in February or early March, 2013. ▪ Action Item 67: Item assigned to Karen Edgmon to contact the Regional Water Authority to determine if they can provide her with monthly Master Meter readings via e-mail. As of 2/11/13 Karen has contacted the President of the Regional Water Authority and he indicated that all readings should be available via the internet as soon as their system becomes operational. Item was closed as of 2/11/13. ▪ Action Item 69: Item assigned to Odie Watts to present to the Board an updated analysis of past revenue and billing history and compare that history to the revenue and billing once the Regional Water Authority starts supplying water to the MSWA. The presentation resulted in the adoption of new water rate structure at the 2/11/13 meeting. See the New Business Section of these minutes. Item was closed as of 2/11/13.
6. New Business	Odie Watts presented to the Board an analysis of Revenue and Billing history for the past 19 months and how the Revenue and Billing will change once the MSWA hooks up to the Ozark Regional Water Authority where the MSWA will start buying instead of pumping its own water. The analysis led the Board to approve a new water rate structure for residential customers of \$14.50 for the first 1,000 gallons of water consumed and \$6.00 per each additional 1,000 gallons. These new rates will go into effect immediately and will be reflected on the water bills being mailed in April, 2013. A motion to approve the new water rates was introduced by Ben Szabrowicz and 2nd by Koby Lee. A vote of the Board was taken with no abstentions.
7. Adjournment	Meeting adjourned at 6:20 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for March 11, 2013 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 25, one inch meters to tighten up leak detection within the system. Make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI67	1/14/13	Contact the Regional Water Office to see if they will send the monthly master meter readings to her via e-mail.	Karen Edgmon	ASAP	CLOSED
AI69	1/14/13	Update water costs and income analysis and present the updated analysis to the Board at the February 11 th meeting.	Odie Watts	ASAP	CLOSED